

## Republic of the Philippines EASTERN VISAYAS STATE UNIVERSITY Ormoc City



EVSU ORMOC CAMPUS

No. 5 s. 2024

TO: Prof. Lyra C. Rodriguez

Head, Business and Management Dep't

FROM: Campus Director

DATE: 9 October 2024

SUBJECT: Officer-in-charge, Office of the Campus Director

Pursuant to the policies of the Civil Service Commission (CSC) in line with the mandates of Eastern Visayas State University (EVSU), and in the exigency of the service and to facilitate the regular operation of Eastern Visayas State University — Ormoc Campus (EVSU-OC), you are hereby designated as Officer-In-Charge (OIC) of the Office of the Campus Director on

As such, you have to represent, act and sign for and in behalf of the Campus Director as well as perform any functions inherent to the position. However, all actions which are policy-determining in nature shall be held in abeyance.

For your information and compliance.

Thursday, 10 October 2024.

BY AUTHORITY OF THE UNIVERSITY PRESIDENT Per Special Order No. 106, s. 2023

JEFFRY V. OCAY, PhD

Director of EVSU Ormoc Campus

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Head, Business and Management Dep't

Head, Engineering Dep't

Head, Industrial Technology Dep't.

Head, Computer Studies Dep't

Head, Admin. & Finance Services

Head, HRMDO