



MEMORANDUM

No. 114 s. 2024

TO : Engr. Jomar Navarro, Head, MESO

FROM : Campus Director

DATE : 18 August 2024

SUBJECT : Demolition of a stall in the gate area, cleaning of the front area and space between the guardhouse and clinic

Since the construction of our proposed hostel has been held in abeyance, we need to develop the area between the guardhouse and clinic, as well as the front area of EVSU Ormoc Brgy. Don Felipe. For this reason, please do the following as soon as possible:

1. Demolish the stall near the guardhouse.
2. Clean the area in between the guardhouse and the clinic.
3. Clean the front area, including the cutting/uprooting of the weeds and sword plants (roughly "bugang").

For your strict compliance.

In the service of God, country, and EVSU,


DR. JEFFRY OCA
Campus Director