



MEMORANDUM

No. 101 s. 2024

TO : All Department Heads
FROM : Campus Director
DATE : 16 July 2024
SUBJECT : New Clearance Form

Effective tomorrow, 17 July 2024, we will be using the new student clearance form, namely, for 1) Non/Not Graduating, and 2) Graduating and Graduated.

Please see the attached documents for the sample.

For your strict compliance.

In the service of God, country, and EVSU,

DR. JEFFRY OCAY

Campus Director

Eastern Visayas State University

Ormoc Campus

Copy furnished:

- All Office Heads, SSG, and SCO

"Building Globally Competitive Professionals"

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