



MEMORANDUM

No. 85 s. 2024

TO : Department and Office Heads, SPO, SSG, Student Organizations, and All Concerned
FROM : Campus Director
DATE : 15 May 2024
SUBJECT : No Littering Policy

In our attempt to beautify the campus and make it greener and cleaner, we need to implement stricter policies and stringent penalties for violations. Please note that the Campus Director is a policy-determining position and, hence, the Office of the Campus Director has quasi-legislative functions. For this reason, **effective Monday, 20 May 2024, anyone (faculty, staff, and students) caught littering or throwing trash not in its rightful place shall be dealt with accordingly.**

For the first offence, the offender shall write the statement "I promise not to throw my trash anywhere" in front of the Guidance Counselor (for students) and Campus Director (for faculty and staff) 100 times.

For the second offence, the offender shall render four (4) hours of community service, like cleaning toilets and sweeping floors and corridors.

For the third offence, the Grievance Committee or Disciplinary Committee shall determine the appropriate sanction(s).

Please disseminate this memo to as many concerned individuals as possible.

For your strict compliance.

In the service of God, country, and EVSU,

DR. JEFFRY OCAY

Campus Director

Eastern Visayas State University, Ormoc