

Eastern Visayas State University, Ormoc  
Campus Director

DR. JEFFRY OCAY

In the service of God, country, and EVSU,

For your strict compliance.

I have requested the NSTP students of Dr. Arnie Cadiente to pack (and put in sacks) all the garbage found in both east and west wings of the Tzu Chi Foundation Building and have them picked up by the Ormoc City garbage truck. For this reason, starting Monday, May 6, please DO NOT throw your garbage anymore on that area. Meantime, please keep your non-biodegradable (plastics) and waste papers in your respective offices (or any appropriate place) and have them disposed when Ormoc City garbage truck collects our trash. I will issue another memo on proper waste disposal, including segregation and schedule of disposal, when I returned from my fieldwork research in Guimaras and Iloilo on the 13<sup>th</sup> of this month.

TO : Department and Office Heads, SPO, and SSG  
FROM : Campus Director  
DATE : 3 May 2024  
SUBJECT : Proper Waste Disposal

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MEMORANDUM

