



# PhilGEPS

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Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8847564  
**Procuring Entity** EASTERN VISAYAS STATE UNIVERSITY-ORMOC CITY CAMPUS  
**Title** Request for Quotation for the Purchase of Office Supplies of Engineering Dept.  
**Area of Delivery** Leyte

<b>Solicitation Number:</b>	2022-07-272	<b>Status</b>	Pending
<b>Trade Agreement:</b>	ADB Procurement Guidelines	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	20/07/2022
<b>Estimated Budget for the Contract:</b>	PHP 54,935.00	<b>Last Updated / Time</b>	19/07/2022 09:36 AM
<b>Delivery Period:</b>	7 Day/s	<b>Closing Date / Time</b>	27/07/2022 13:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rustico Bagulaya Badilla SAC Chairman Brgy Don Felipe Larrazabal Ormoc City Leyte Ormoc City Leyte Philippines 6541 63-255-7497  procurementoffice.evsuormoc@gmail.com		

#### Description

1 BOX ALCOHOL, Isopropyl, 70%, 500ml, 36's/box  
 5 BOX BALLPEN, black, (BP-5 Fine, tip size: 0.7mm and 1.0mm)  
 5 BOX BALLPEN, blue, (BP-5 Fine, tip size: 0.7mm and 1.0mm)  
 5 BOX BALLPEN, red, (BP-5 Fine, tip size: 0.7mm and 1.0mm)  
 100 PCS. FILE FOLDER, A4 size  
 100 PCS. FILE FOLDER, long  
 100 PCS. FILE FOLDER, short  
 3 BOTTLES GLUE, all purpose, 130g  
 2 BOX HIGHLIGHTER, assorted colors, chisel tips, 10's/box  
 4 PCS. Log Book 304 Pages  
 10 BOX Marking Pen for White Board (Black)  
 5 BOX Marking Pen for White Board (Blue)  
 5 BOX Marking Pen for White Board (Red)  
 10 BOX PAPER CLIP, metal, 1", 100's/box  
 10 BOX PAPER CLIP, metal, 2", 100's/box  
 12 BOX PAPER FASTENER, metal, 100's/set  
 20 REAMS Paper, bond premium grade, 210mm x 297mm, (A-4), 70 gsm  
 20 REAMS Paper, bond premium grade, legal 70 gsm  
 20 REAMS Paper bond, premium grade, short size, 70gsm  
 5 BOX PENCIL, #2, 12's/box  
 2 BOX PERMANENT MARKERS, black, 12's/box (bullet tip, tip Size: 4.0mm)  
 2 BOX PERMANENT MARKERS, red, 12's/box (bullet tip, tip Size: 4.0mm)  
 4 BOX SIGN PEN, V5, black, 12's/box (Hi-Tecpoint, extra fine rollerball pen, 0.5mm nib tip, 0.3mm line width)  
 4 BOX SIGN PEN, V5, red, 12's/box (Hi-Tecpoint, extra fine rollerball pen, 0.5mm nib tip, 0.3mm line width)  
 5 BOX RUBBER BAND, #18, big, 350gms/box  
 4 PCS SCISSOR, 8-1/2", heavy duty  
 6 BOX STAPLE WIRE, No. 35 (1000's/box)  
 20 PAD STICKY NOTE PAD, 3" x 3"  
 5 BOTTLES TRODAT STAMP PAD INK, blue  
 17 ROLL TAPE, double adhesive, 1-1/2"  
 5 ROLL TAPE, masking, 1/2"  
 5 ROLL TAPE, transparent, 1/2"  
 5 PCS. DUST PAN, plastic, big  
 6 PCS. FEATHER DUSTER, wooden handle

#### Pre-bid Conference

27/07/2022 1:00:00 PM Procurement Office, EVSU-Ormoc Campus

**Created by** Rustico Bagulaya Badilla  
**Date Created** 19/07/2022



NOTE



Republic of the Philippines  
EASTERN VISAYAS STATE UNIVERSITY - ORMOC CITY CAMPUS  
Ormoc City

RFQ NO.: 2022-07-272

This is to certify that we, the undersigned have this day received from Eastern Visayas State University State University - Ormoc Campus.

Notice to Bidders/Request for Quotation of prices of food, goods, supplies, materials and equipment for use in the office, which will be opened on AUG 5, 2022 at 9:00 AM at Eastern Visayas State University - Ormoc Campus.

Name of Bidder	Address of Bidder	Signature of Bidder/ Representative	Date	Time
SHOPKO	ORMOC CITY		07/26/22	1:41 PM
Alvi Marketing	ORMOC CITY		07/26/22	2:33 PM
FABULOUS ENT.	ORMOC CITY		07/26/22	4:05 PM

Canvasser: CYLLON AVILA  
Printed Name & Signature



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**REQUEST FOR QUOTATION**

Company Name: HOPKO MARKETING CORP.  
 Company Address: ORMOG CITY  
 Tel. No. / Fax No. / Email: \_\_\_\_\_

RFC No.: 2022-07-272  
 Date: July 27, 2022  
 Department: Engineering Dept.

Please quote your lowest price on the items listed below, subject to the general conditions stated herein, stating shortest time of delivery and submit your quotation duly signed by your representative to the office of the Chairman, Pre-Bid and Awards Committee at EVSU Ormog City no later than Three(3) Calendar Days from receipt hereof.

  
**RUSTICO B. BADIILLA, MACB**  
 MAC Chairman

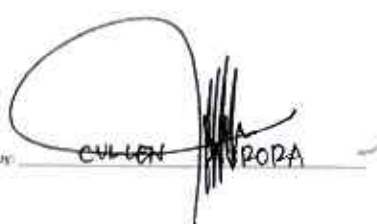
Note:

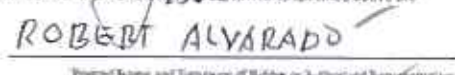
1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIER & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THREE (3) CALENDAR DAYS
5. G-IPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
7. THIS PROJECT IS PER ITEM

ITEM NO.	ARTICLES	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	ALCOHOL, isopropyl, 70%, 500ml, 36"/box	1	BOX	3,680	
2	BALLPEN, black, (BP-5 Fine, tip size: 0.7mm and 1.0mm)	5	BOX	324	
3	BALLPEN, blue, (BP-5 Fine, tip size: 0.7mm and 1.0mm)	5	BOX	224	
4	BALLPEN, red, (BP-5 Fine, tip size: 0.7mm and 1.0mm)	5	BOX	N/A	
5	FILE FOLDER, A4 size <b>KRAFT</b>	100	PCS.	5	
6	FILE FOLDER, long	100	PCS.	7	
7	FILE FOLDER, short	100	PCS.	6	
8	GLUE, all purpose, 130g	3	BOTTLES	65	
9	HIGHLIGHTER, assorted colors, chisel tips, 10"/box	2	BOX	N/A	
10	Log Book 304 Pages	4	PCS.	375	filed
11	Marking Pen for White Board (Black) <b>PILOT</b>	10	BOX	890	
12	Marking Pen for White Board (Blue) <b>PILOT</b>	5	BOX	890	
13	Marking Pen for White Board (Red) <b>PILOT</b>	5	BOX	890	
14	PAPER CLIP, metal, 1", 100"/box	10	BOX	27	
15	PAPER CLIP, metal, 2", 100"/box	10	BOX	N/A	
16	PAPER FASTENER, metal, 100"/unit	12	BOX	68	
17	Paper, bond premium grade, 210mm x 297mm, (A-4), 70 gsm	20	REAMS	220	
18	Paper, bond premium grade, legal 70 gsm	20	REAMS	243	
19	Paper bond, premium grade, short size, 70gsm	20	REAMS	206	
20	PENCIL, #2, 12"/box	5	BOX	80	
21	PERMANENT MARKERS, black, 12"/box (bullet tip, tip Size: 4.0mm)	2	BOX	60	
22	PERMANENT MARKERS, red, 12"/box (bullet tip, tip Size: 4.0mm)	2	BOX	60	
23	SIGN PEN, V5, black, 12"/box (Hi-Tecpoint, extra fine rollerball pen, 0.5mm nib tip, 0.3mm line width)	4	BOX	1,044	
24	SIGN PEN, V5, red, 12"/box (Hi-Tecpoint, extra fine rollerball pen, 0.5mm nib tip, 0.3mm line width)	4	BOX	1,044	
25	RUBBER BAND, #18, big, 350gms/box	5	BOX	228	
26	SCISSOR, 8-1/2", heavy duty	4	PCS	N/A	
27	STAPLE WIRE, No. 35 (1000"/box)	6	BOX	110	
28	STICKY NOTE PAD, 3" X 3"	20	PAD	54	
29	TRODAT STAMP PAD INK, blue	5	BOTTLES	N/A	
30	TAPE, double adhesive, 1 1/2"	22	ROLL	N/A	
31	TAPE, masking, 1/2"	5	ROLL	25	
32	TAPE, transparent, 1/2"	5	ROLL	20	
33	DUST PAN, plastic, big	5	PCS	140	
34	FEATHER DUSTER, wooden handle	6	PCS	N/A	
***** Nothing Follows *****					
8% VAT Deductible					

Brand and Model: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

I hereby certify that I am in a position to furnish the above articles in quantities above stated except those marked "None". The ~~TERMS~~ **CONDITIONS** specified above are hereby accepted. The quantities shown and prices as quoted above are hereby offered.

Carveased by:   
**CULLEN PRODA**

  
**ROBERT ALVARADO**  
 Printed Name and Signature of Bidder or Authorized Representative  
 07/27/22  
 Date



2022-08-262



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
**ORMOC CAMPUS**  
 Ormoc City, Leyte

Purchase Request No. 2022-07-272 (Engineering)

RESOLUTION No. 225, s. 2022

Date: August 5, 2022

ABSTRACT OF PROPOSALS BIDS OPENED ON August 5, 2022

QTY	UNIT	ARTICLES	Item No.	Fabulous Enterprises		Shopko Marketing		Avil Marketing	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	box	Alcohol, Isopropyl, 70%, 500ml, 36/box	1	4,398.00	4,398.00	3,680.00	3,680.00	3,450.00	3,450.00
5	box	Ballpen, black, (BP-S Fine, Tip size: 0.7mm and 1.0mm)	2	337.00	1,685.00	324.00	1,620.00	316.00	1,580.00
5	box	Ballpen, Blue, (BP-S Fine, Tip size 0.7mm and 1.0mm)	3	337.00	1,685.00	324.00	1,620.00	316.00	1,580.00
5	box	Ballpen, Red, (BP-S Fine, Tip size 0.7mm and 1.0mm)	4	337.00	1,685.00	N/A	N/A	316.00	1,580.00
100	pcs	File Folder, A4 size	5	N/A	N/A	5.00	500.00	7.00	700.00
100	pcs	File Folder, Long	6	7.54	754.00	7.00	700.00	8.00	800.00
100	pcs	File Folder, Short	7	6.62	662.00	6.00	600.00	6.00	600.00
3	bottles	Glue, all purpose, 130g	8	63.00	189.00	85.00	195.00	85.00	195.00
2	box	Highlighter, assorted colors, chisel tips, 10/box	9	430.00	860.00	N/A	N/A	440.00	880.00
4	pcs	Log book 304 pages	10	84.00	336.00	375.00	1,500.00	85.00	340.00
10	box	Marking Pen for white Board (Black)	11	836.00	8,360.00	840.00	8,400.00	840.00	8,400.00
5	box	Marking Pen for white Board (Blue)	12	836.00	4,180.00	840.00	4,200.00	840.00	4,200.00
5	box	Marking Pen for white Board (Red)	13	836.00	4,180.00	840.00	4,200.00	840.00	4,200.00
10	box	Paper Clip, metal, 1" 100/ box	14	N/A	N/A	27.00	270.00	15.00	150.00
10	box	Paper Clip, metal, 2" 100/ box	15	N/A	N/A	N/A	N/A	25.00	250.00
12	box	Paper Fastener, metal 100/box	16	53.00	636.00	68.00	816.00	65.00	780.00
			<b>Sub - TOTAL</b>		<b>29,610.00</b>		<b>28,301.00</b>		<b>29,685.00</b>

RECOMMENDED FOR PURCHASE ON QUOTATIONS OF

Items No. 10, 11, 12, 13, 16, 26, 29, 32, 33, 34, are hereby awarded to Fabulous Marketing. Items, No. 5, 17, 19 are hereby awarded to Shopko Marketing. Items, No. 18, 30 are hereby awarded to Avil Marketing being the lowest calculated and responsive bid. Items, No. 1-3, 6, 7, 8, 9, 14, 15, 20 - 25, 27, 28 & 31 are disqualified because the amount of bid exceeds the approved budget of the contract (ABC).

APPROVED				
	Absent	Absent	Absent	
	MA. ERENITA V. BAHIAN, Ph.D.		GUILLEIRMO M. SODOMIA, Ed.D.	
BAC Chairman	BAC Co-Chairman	BAC Member	BAC Member	Director, EVSU-OC
RUSTICO B. BADILLA, MAED	MA. ERENITA V. BAHIAN, Ph.D.	DELICIA C. INHUG, Ph.D.	GUILLEIRMO M. SODOMIA, Ed.D.	BEATRICE D. MABITAD, Ed.D.
BAC Chairman	BAC Co-Chairman	BAC Member	BAC Member	Director, EVSU-OC



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
**ORMOC CAMPUS**  
 Ormoc City, Leyte

Purchase Request No. 2022-07-272 (Engineering)

RESOLUTION No. 225, s. 2022

Date: August 5, 2022

**ABSTRACT OF PROPOSALS BIDS OPENED ON August 5, 2022**

QTY	UNIT	ARTICLES	Item No	Fabulous Enterprises		Shopko Marketing		Alvi Marketing	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
20	reams	Paper, bond premium grade, 210mm x 297mm, (A4, 70 gsm)	17	232.00	4,640.00	220.00	4,400.00	260.00	5,200.00
20	reams	Paper, bond premium grade, (Legal, 70 gsm)	18	285.00	5,700.00	243.00	4,860.00	240.00	4,800.00
20	reams	Paper, bond premium grade, (Short, 70 gsm)	19	227.00	4,540.00	206.00	4,120.00	220.00	4,400.00
5	box	Pencil #2, 12/box	20	112.00	560.00	80.00	400.00	108.00	540.00
2	box	Permanent Markers, black, 12/box (bullet tip size 4.0mm)	21	540.00	1,080.00	600.00	1,200.00	840.00	1,680.00
2	box	Permanent Markers, red, 12/box (bullet tip size 4.0mm)	22	540.00	1,080.00	600.00	1,200.00	840.00	1,680.00
4	box	Sign Pen, VS, black, 12/box ( Hi-reqpoint, extra fine rollerball pen, 0.5mm nib tip, 0.3 mm line width)	23	N/A	N/A	1,044.00	4,176.00	840.00	3,360.00
4	box	Sign Pen, VS, black, 12/box ( Hi-reqpoint, extra fine rollerball pen, 0.5mm nib tip, 0.3 mm line width)	24	N/A	N/A	1,044.00	4,176.00	840.00	3,360.00
5	box	Rubber Band, #18, .big, 350gms/box	25	180.00	900.00	220.00	1,100.00	190.00	950.00
4	pcs	Scissors, B-1/2, heavy duty	26	72.00	288.00	N/A	N/A	130.00	520.00
6	box	Staple wire, No.35 ( 1000/box)	27	81.00	486.00	110.00	660.00	75.00	450.00
20	pad	Sticky Note Pad 3"X3"	28	35.00	700.00	54.00	1,080.00	35.00	700.00
5	bottles	Trolic Stamp Pad Ink, blue	29	23.00	115.00	N/A	N/A	N/A	N/A
12	roll	Tape double adhesive, 1-1/2"	30	N/A	N/A	N/A	N/A	70.00	840.00
5	roll	Tape marking, 1/2"	31	23.00	115.00	25.00	125.00	25.00	125.00
5	roll	Tape, Transpursal, 1/2"	32	14.00	70.00	20.00	100.00	20.00	100.00
5	roll	Dust Pan, Plastic, big	33	68.00	340.00	140.00	700.00	N/A	N/A
6	pcs	Feather Duster, wooden handle	34	29.00	174.00	N/A	N/A	N/A	N/A
		<b>Sub - TOTAL</b>			<b>20,788.00</b>		<b>26,297.00</b>		<b>28,705.00</b>
		<b>Grand - Total</b>			<b>50,398.00</b>		<b>56,598.00</b>		<b>58,390.00</b>

RECOMMENDED FOR PURCHASE ON QUOTATIONS OF  
 Items No. 10, 11, 12, 13, 16, 26, 28, 32, 33, 34, are hereby awarded to Fabulous Marketing, Items, No. 5, 17, 19 are hereby awarded to Shopko Marketing, Items, No. 18, 30 are hereby awarded to Alvi Marketing being the lowest calculated and responsive bid. Items, No. 1-3, 6, 7, 8, 9, 14, 15, 20 - 25, 27, 28 & 31 are disqualified because the amount of bid exceeds the approved budget of the contract (ABC).

APPROVED

 <b>RUSTICO B. BADILLA MAED,</b> BAC Chairman	Absent <b>MA. ERENITA V. BAHIAN, Ph.D.</b> BAC Co-Chairman	 <b>DELICIA C. INYANG, PH.D.</b> BAC Member	Absent <b>GUILLEMO M. SODOMIA, Ed.D.</b> BAC Member	 <b>BEATRICE D. MABITAD, Ed.D.</b> BAC Member	 <b>GERRY B. DE PADUA, EMP. PH. D.</b> Director, EVSU-OC
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**EASTERN VISAYAS STATE UNIVERSITY-ORMOC CAMPUS**

*Brgy. Don Felipe Larrazabal, Ormoc City*

*(053)255-8220/255-7497/255-7303*

**BAC RESOLUTION Declaring the Lowest Calculated and Responsive Bid and  
Recommending Approval of Office Supplies**

**BAC RESOLUTION NO. 225**

Series of 2022

**WHEREAS**, the **EASTERN VISAYAS STATE UNIVERSITY, ORMOC CAMPUS** posted the Invitation to Apply for Eligibility and to Bid of **Office Supplies** in the University Bid Bulletin Board and posted the same in the PhilGEPS, EVSU OC Website's transparency seal and in conspicuous places within the premises of the Eastern Visayas State University for 3 calendar days;

**WHEREAS**, in response to the said advertisement three (3) bidders submitted applications for eligibility and joined the bidding for the said **Office Supplies** on August 5, 2022, 9:00 AM;

**WHEREAS**, after checking the eligibility and detailed evaluation of the technical component, the BAC declared, all the three (3) bidders *passed* the preliminary examination of bids.

**WHEREAS**, after all the bids were tabulated and ranked, the BAC identified the Lowest calculated Bid (LCB) for each item as shown in the attached Abstract of Quotation with the highlighted bid price/offer getting the LCB;

**WHEREAS**, on the same date August 5, 2022, at 10:00 AM the BAC conducted a Post-Qualification to determine the Lowest Calculated and Responsive Bid (LCRB) taking into consideration compliance of the specifications.

**NOW, THEREFORE**, based on the above premises, we the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is **RESOLVED**:

- a) To declare **Fabulous Enterprises** as the Bidder with the **Lowest Calculated and Responsive Bid** for items no.10, 11,12, 13,16,26,29,32,33,34, and;
- b) To declare **Shopko Marketing** as the Bidder with the **Lowest Calculated and Responsive Bid** for Items No.5,17,19, and
- c) To declare **Alvi Marketing** as the Bidder with the **Lowest Calculated and Responsive Bid** for Items No.18,30, and;
- d) To declare **failure of bidding** because the amount of bid exceeds the approved budget of the contract (ABC) for the items No. 1-3,6-9,14,15,20-25,27,28, & 31, and;
- e) To recommend for approval by the Campus Director of the Eastern Visayas State University, Ormoc Campus the foregoing findings.

**RESOLVED**, at the Conference Office, this 5th day of August 2022.

  
**PROF. RUSTICO B. BADILLA**

*Head, Administrative Services / BAC Chairman*

Absent

**DR. MA. ERENITA V. BAHIAN**

*BAC Co - Chairman*

Absent

**DR. GUILLERMO M. SODOMIA**

*BAC Member*

  
**DR. BEATRICE D. MABITAD**

*BAC Member*

  
**DR. DELICIA O. INGHUG**

*BAC Member*

*Approved:*

  
**DR. GERRY B. DE CADIZ, EnP.**

*Director EVSU - OC*