


REQUEST FOR QUOTATION

Company Name: ISHOPKO
 Company Address: ORMOC CITY
 Tel. No. / Fax No. / Email: _____

RFQ No.: 2022-07-266
 Date: July 11, 2022
 Department: Extension

Please quote your lowest price on the item/s listed below, subject to the general conditions stated herein, stating shortest time of delivery and submit your quotation duly signed by your representative to the office of the Chairman, Pre-Bid and Awards Committee at EVSU Ormoc City no later than Three(3) Calendar Days from receipt hereof.


RUSTICO B. BADILLA, MAEd
 BAC Chairman

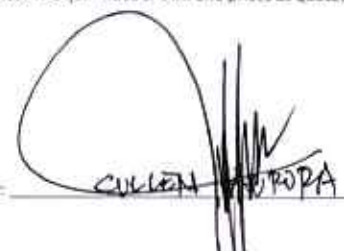
Note:

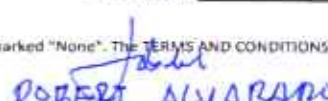
1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIER & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THREE (3) CALENDAR DAYS
5. G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
7. THIS PROJECT IS PER ITEM

ITEM NO.	ARTICLES	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Bondpaper Long subs 20	25	reams	243	6,075
2	Bondpaper Short subs 20	25	reams	202	5,050
3	Expanded Envelope long	50	pcs	17	850
4	Expanded Envelope Short	50	pcs	14	700
5	Glue (125gms)	5	pcs	108	540
6	Masking Tape 2"	15	rolls	94	1,410
7	Paper Clips (Large)	10	boxes	25	250
8	Paper Clips (Small)	10	boxes	17	170
9	Signpen Pen (Black)	10	boxes	288	2,880
10	Signpen Pen (Blue)	5	boxes	288	1,440
11	Signpen Pen (Green)	5	boxes	288	1,440
12	Signpen Pen (Red)	5	boxes	288	1,440
13	Special Paper (Short)	100	packs	50	5,000
14	Stam(ing) Pads w/ ink	2	pcs	120	240
***** Nothing Follows*****					
8% VAT Deductible					

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

I hereby certify that I am in a position to furnish the above articles in quantities above stated except those marked "None". The TERMS AND CONDITIONS specified above are hereby accepted. The quantities shown and prices as quoted above are hereby offered.

Canvassed by:  CULLEN


ROBERT ALVARADO
 Printed Name and Signature of Bidder or Authorized Representative
 7/11/22
 Date





Republic of the Philippines

EASTERN VISAYAS STATE UNIVERSITY - ORMOC CITY CAMPUS

Ormoc City

RFQ NO.: 2022-07-266

This is to certify that we, the undersigned have this day received from Eastern Visayas State University State University - Ormoc Campus.

Notice to Bidders/Request for Quotation of prices of food, goods, supplies, materials and equipment for use in the office, which will be opened on Aug 24, 2022 at 10:30 AM at Eastern Visayas State University - Ormoc Campus.

Name of Bidder	Address of Bidder	Signature of Bidder/ Representative	Date	Time
SHOPKO	ORMOC CITY		7/11/22	1:26 PM
XVI MKTG.	ORMOC CITY		7/11/22	2:53 PM
FABULOUS ENT.	ORMOC CITY		7/11/22	2:55 PM

Canvasser:

CELLEN ANTONIA
Printed Name & Signature





Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
ORMOC CAMPUS
 Ormoc City, Leyte

Purchase Request No. 2022-07-266 (Extension)

RESOLUTION No. 247, s. 2022

Date: August

ABSTRACT OF PROPOSALS BIDS OPENED ON August 24, 2022

QTY	UNIT	ARTICLES	Item No.	Shopko		Avi Marketing		Fabulous Ent	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
25	reams	Bond Paper Long Subs. 20	1	243.00	6,075.00	245.00	6,125.00	285.00	7,125.00
25	reams	Bond Paper Short Subs. 20	2	206.00	5,150.00	210.00	5,250.00	221.00	5,525.00
50	pcs	Expanded Envelope Long	3	57.00	2,850.00	15.00	750.00	19.00	950.00
50	pcs	Expanded Envelope Short	4	14.00	700.00	12.00	600.00	17.00	850.00
5	pcs	Glue	5	109.00	545.00	60.00	300.00	63.00	315.00
15	rolls	Masking Tape	6	96.00	1,440.00	90.00	1,350.00	100.00	1,500.00
10	box	Paper Clips (Large)	7	25.00	250.00	84.00	840.00	27.00	270.00
10	box	Paper Clips (Small)	8	17.00	170.00	30.00	300.00	12.00	120.00
10	box	Sign Pen (Black)	9	288.00	2,880.00	360.00	3,600.00	290.00	2,900.00
5	box	Sign Pen (Blue)	10	288.00	1,440.00	360.00	1,800.00	290.00	1,450.00
5	box	Sign Pen (Green)	11	288.00	1,440.00	360.00	1,800.00	321.00	1,805.00
5	box	Sign Pen (Red)	12	288.00	1,440.00	360.00	1,800.00	290.00	1,450.00
100	packs	Special Paper	13	50.00	5,000.00	65.00	6,500.00	41.00	4,100.00
2	pcs	Stamping pads w/ Ink	14	120.00	240.00	65.00	130.00	31.00	62.00
		TOTAL			29,620.00		31,145.00		28,222.00

Item No. 1,2,7,9-12 are hereby awarded to Shopko Marketing Inc. Item No. 3 and 4 are hereby awarded to Avi Marketing. Item No. 8, 13 & 14 are hereby awarded to Fabulous Enterprises being the lowest Calculated and Responsive Bid. Item No. 5 & 6 is disqualified the amount of quotation is above the Approved Budget of the Contract (ABC).

APPROVED

 RUSTICO B. BADILLA, MAEd. BAC Chairman	Absent MA. ERENITA V. BAHIAN, Ph.D. BAC Co-Chairman	 DELICIA C. JINHUG, Ph.D. BAC Member	Absent GUILLERMO M. SODOMIA, Ed.D. BAC Member	 BEATRICE D. MABITAD, Ed.D. BAC Member	 GERRY B. DE PADUA, EMP, Ph. D. Director BSU-OC
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EASTERN VISAYAS STATE UNIVERSITY-ORMOC CAMPUS

Brgy. Don Felipe Larrzabal, Ormoc City

(053)255-8220/255-7497/255-7303

**BAC RESOLUTION Declaring the Lowest Calculated and Responsive Bid and
Recommending Approval of Commonly Used Office Supplies**

BAC RESOLUTION NO. 247

Series of 2022

WHEREAS, the **EASTERN VISAYAS STATE UNIVERSITY, ORMOC CAMPUS** posted the Invitation to Apply for Eligibility and to Bid of **Commonly Used Office Supplies** in the University Bid Bulletin Board and posted the same in the PhilGEPS, EVSU OC Website's transparency seal and in conspicuous places within the premises of the Eastern Visayas State University for 7 calendar days;

WHEREAS, in response to the said advertisement three (3) bidders submitted applications for eligibility and joined the bidding for the said **Commonly Used Office Supplies** on August 24, 2022, 10:30 AM;

WHEREAS, after checking the eligibility and detailed evaluation of the technical component, the BAC declared, all the three (3) bidders *passed* the preliminary examination of bids.

WHEREAS, after all the bids were tabulated and ranked, the BAC identified the Lowest calculated Bid (LCB) for each item as shown in the attached Abstract of Quotation with the highlighted bid price/offer getting the LCB;

WHEREAS, on the same date August 24, 2022, at 11:30 AM Via Google meet / oin-fpgp-jps the BAC conducted a Post-Qualification to determine the Lowest Calculated and Responsive Bid (LCRB) taking into consideration compliance of the specifications.

NOW, THEREFORE, based on the above premises, we the Members of the Bids and Awards Committee, hereby RESOLVE as it is RESOLVED:

- a) To declare **Shopko Marketing** as the Bidder with the **Lowest Calculated and Responsive Bid** for items no.1,2,7, 9-12, and;
- b) To declare **Alvi Marketing** as the Bidder with the **Lowest Calculated and Responsive bid** for the Items No. 3,4 and;
- c) To declare **Fabulous Enterprises** as the Bidder with the **Lowest Calculated and Responsive bid** for the Items No.8,13, & 14 and;
- d) To declare failure of bidding for the **Items No. 5 & 6 is disqualified** the amount of bid exceeds the approved budget of the contract (ABC).
- e) To recommend for approval by the Campus Director of the Eastern Visayas State University, Ormoc Campus the foregoing findings.

RESOLVED, via google meet /oin-fpgp-jps, this 24th day of August 2022.

PROF. RUSTICO B. BADILLA

Head, Administrative Services / BAC Chairman

Absent

DR. MA. ERENITA V. BAHIAN

BAC Co - Chairman

Absent

DR. GUILLERMO M. SODOMIA

BAC Member

DR. BEATRICE D. MABITAD

BAC Member

DR. DELICIA C. INGHUG

BAC Member

Approved:

DR. GERRY E. DE CADIZ, EnP.

Director EVSU - OC



PURCHASE ORDER

EASTERN VISAYAS STATE UNIVERSITY - ORMOC CITY CAMPUS

Ormoc City, Leyte, 6541

Supplier: Alvi Marketing	P.O. No. 2022-08-279
Address: Ormoc City, Leyte	Date: August 26, 2022
TIN: _____	Mode of Procurement: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____	Delivery Terms: _____
Date of Delivery: _____	Payment Terms: _____

Stock/ Property No.	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
Commonly used office supplies					
1.	pcs	Expanded Envelope Long	50	15.00	750.00
2.	pcs	Expanded Envelope Short	50	12.00	600.00
***** Nothing Follows *****					
					-

(Total amount in words) One Thousand Three Hundred Fifty Pesos Only 1,350.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Eva Mendez
EVA MENDEZ

Signature over Printed Name of Supplier

21/08/22
 Date

Gerry E. De Cadiz
GERRY E. DE CADIZ Eng, Ph.D.

Signature over Printed Name of Authorized Official

CAMPUS DIRECTOR
 Designation

Fund Cluster: _____
 Funds Available: _____

ORS/BURS No.: 02-05206441-2022-12-085
 Date of the ORS/BURS: 12-07-2022

Angela M. Coquilla
ANGELA M. COQUILLA, CPA
 Signature over Printed Name of Chief Accountant/Head of
 Accounting Division/Unit

Amount: _____
 Alobs/Bus No. _____
 Amount: 1,350.00