
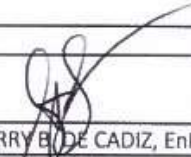


## PURCHASE REQUEST

Entity Name: Eastern Visayas State University - Ormoc Campus

Fund Cluster: 16F

Office/Section: ACCOUNTING		PR No.: 2023-01-056	Date: January 3, 2023		
		Responsibility Center Code:			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
Office Supplies					
1	RMS	Bond Paper (Long)	180	300.00	54,000.00
2	RMS	Bond Paper (Short)	50	300.00	15,000.00
3	PCS	Expanded Envelop Long ( blue, red, yellow, pink )	20	80.00	1,600.00
4	PCS.	Puncher (UK)	2	350.00	700.00
5	ROLLS	Scotch Tape	5	40.00	200.00
6	PCS	Long Brown Envelope	40	10.00	400.00
7	PCS	Folder long	290	10.00	2,900.00
8	PCS	LogBook (500 pages)	5	120.00	600.00
9	BXS	Long Arm Fastener	5	190.00	950.00
10	BXS	Short Arm Fastener	5	70.00	350.00
11	PCS	Hard Filer	10	190.00	1,900.00
Purpose: for office supply use.					
		Requested by:	Approved by:		
Signature:					
Printed Name:		ANGELA M. COQUILLA, CPA	DR. GERRY B. DE CADIZ, EnP.		
Designation:		ACCOUNTANT DESIGNATE	EVSU-OC Director		

P.R. Charged to: 16F

Amount: 78,600.00

DR. GLENDA M. BARQUIN  
Budget Officer

EVSU-OC BAC OFFICE  
PHILGEPS POSTER  
DATE 01/27/2023 B. BERNAL



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
**ORMOC CAMPUS**  
 Ormoc City, Leyte

Purchase Request No. 2023-01-056 (Accounting )  
 ABSTRACT OF PROPOSALS BIDS OPENED ON February 20, 2023  
 RESOLUTION No. 056, s. 2023  
 Date: February 21, 2023

QTY	UNIT	ARTICLES	Item No.	Fabulous Enterprises		Shopko Marketing Corp.		Compuspec Sales & Services	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
180	reams	Bond Paper ( Long)	1	296.00	53,280.00	300.00	54,000.00	300.00	54,000.00
50	reams	Bond Paper ( Short)	2	250.00	12,500.00	260.00	13,000.00	260.00	13,000.00
20	pcs	Expanded Envelope ( Blue, Red, Yellow, Pink)	3	20.00	400.00	20.00	400.00	30.00	600.00
2	pcs	Puncher ( UK)	4	215.00	430.00	1,000.00	2,000.00	220.00	440.00
5	rolls	Scotch Tape	5	26.00	130.00	27.00	135.00	30.00	150.00
40	pcs	Long Brown Envelope	6	4.00	160.00	4.00	160.00	10.00	400.00
290	pcs	Folder Long	7	9.00	2,610.00	8.00	2,320.00	15.00	4,350.00
5	pcs	Logbook (500 pages)	8	128.00	640.00	120.00	600.00	135.00	675.00
5	boxes	Long Arm Fastener	9	151.00	755.00	335.00	1,675.00	155.00	775.00
5	boxes	Short Arm Fastener	10	46.00	230.00	50.00	250.00	50.00	250.00
10	pcs	Hard Filer	11	-	-	185.00	1,850.00	-	-
Sub - Total					<b>71,135.00</b>		<b>76,390.00</b>		<b>74,640.00</b>

RECOMMENDED FOR PURCHASE ON QUOTATIONS OF  
 Item No. 1 - 6, 9, 10 are hereby awarded to Fabulous Enterprises. Item No. 7, 8, 11 are hereby awarded to Shopko.  
 Marketing being the Lowest Calculated and responsive bid.

					APPROVED
<i>[Signature]</i> BAC Chairman	<i>[Signature]</i> BAC Co-Chairman	<i>[Signature]</i> BAC Member	<i>[Signature]</i> BAC Member	<i>[Signature]</i> BAC Member	<i>[Signature]</i> Director, EVSU-OC
RUSTICO B. BADIPO, Ph.D. TM.	MA. ERENITA V. BAHIAN, Ph.D.	MARY JOY B. BALTONADO, MTE.	GIL LERMO M. SODOMIA, Ed.D.	BEATRICE D. MABITAD, Ed.D.	GERRY B. DECADIZ, Emp, Ph. D.

*[Signature]*  
02-24-2023

**EASTERN VISAYAS STATE UNIVERSITY-ORMOC CAMPUS**

*Brgy. Don Felipe Larrazabal, Ormoc City*

*(053)255-8220/255-7497/255-7303*

**BACRESOLUTION Declaring the Lowest Calculated and Responsive Bid and  
Recommending Approval for the Office Supplies**

**BAC RESOLUTION NO. 056**

Series of 2023

**WHEREAS**, the **EASTERN VISAYAS STATE UNIVERSITY, ORMOC CAMPUS** posted the Purchase Request with PR No. 2023-01-056 of Accounting and to Bid for the **Office Supplies** in the University Bid Bulletin Board and posted the same in the PhilGEPS, EVSU OC Website's transparency seal and in conspicuous places within the premises of the Eastern Visayas State University for 7 calendar days;

**WHEREAS**, in response to the said advertisement three (3) bidders submitted applications for eligibility and joined the bidding for the said **Office Supplies** on February 20, 2023, 2:00 PM;

**WHEREAS**, after checking the eligibility and detailed evaluation of the technical component, the BAC declared, all the three (3) bidders *passed* the preliminary examination of bids.

**WHEREAS**, after all the bids were tabulated and ranked, the BAC identified the Lowest calculated Bid (LCB) for each item as shown in the attached Abstract of Quotation with the highlighted bid price/offer getting the LCB;

**WHEREAS**, on February 21, 2023, the BAC conducted a Post-Qualification to determine the Lowest Calculated and Responsive Bid (LCRB) taking into consideration compliance of the specifications.


**NOW, THEREFORE**, based on the above premises, we the Members of the Bids and Awards Committee, hereby RESOLVE as it is RESOLVED:

- a) To declare **Fabulous Enterprises** as the Bidder with the **Lowest Calculated and Responsive Bid** for items No.1 -6, 9,10 and;
- b) To declare **Shopko Marketing** as the bidder with the Lowest Calculated and Responsive Bid for Items No. 7,8,11 and
- c) To recommend for approval by the Campus Director of the ~~Eastern~~ Visayas State University, Ormoc Campus the foregoing findings.

**RESOLVED**, at the Conference Office, this 21<sup>st</sup> day of February 2023

  
**RUSTICO B. BADILLA, Ph.D. TM.**

*Head, Administrative Services & Finance / BAC Chairman*

  
**DR. MA. ERENITA V. BAHIAN**

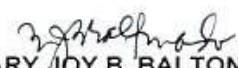
*BAC Co - Chairman*

  
**DR. GUILLERMO M. SODOMIA**

*BAC Member*

  
**DR. BEATRICE D. MABITAD**

*BAC Member*


  
**PROF. MARY JOY B. BALTONADO**

*BAC Member*

*Approved:*

  
**DR. GERRY B. DE CADIZ, EnP.**

*Director EVSU - OC*

  
02-27-2023



Republic of the Philippines

EASTERN VISAYAS STATE UNIVERSITY - ORMOC CITY CAMPUS

Ormoc City

RFQ NO.: 2023-01-056

This is to certify that we, the undersigned have this day received from Eastern Visayas State University State University - Ormoc Campus.

Notice to Bidders/Request for Quotation of prices of food, goods, supplies, materials and equipment for use in the office, which will be opened on Feb. 20, 23 at 2:00 PM at Eastern Visayas State University Ormoc Campus.

Name of Bidder	Address of Bidder	Signature of Bidder/ Representative	Date	Time
FABLILOUS ENTERPRISES	REAL-ST. O.C.		01-04-2023	9:00 AM
SHOPKO MARKETING	O.C.		01-4-23	11:00 AM
COMPUTER SAFETY (EQUIP)	MANAYANUE CRT, CEBU		01-04-2023	3:00 AM

Canvasser:

ONEL P. MAS  
Printed Name & Signature

02-27-2023

**REQUEST FOR QUOTATION**

Company Name: FABULOUS ENTERPRISE  
 Company Address: REAL ST - D.C.  
 Tel. No. / Fax No. / Email: \_\_\_\_\_

RFQ No.: 2023-01-056  
 Date: January 4, 2023  
 Department: Accounting

Please quote your lowest price on the item/s listed below, subject to the general conditions stated herein, stating shortest time of delivery and submit your quotation duly signed by your representative to the office of the Chairman, Pre-Bid and Awards Committee at EVSU Ormoc City no later than Three(3) Calendar Days from receipt hereof.

RUSTICO B. BADILLA, MAEd  
 BAC Chairman

Note:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIER & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THREE (3) CALENDAR DAYS
5. G- EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
7. THIS PROJECT IS PER ITEM

ITEM NO.	ARTICLES	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Bond Paper (Long)	180	reams	291/-	
2	Bond Paper (Short)	50	reams	250/-	
3	Expanded Envelope (blue,red,yellow,pink)	20	pcs	20/-	
4	Puncher (UK)	2	pcs	215/-	
5	Scotch Tape	5	pcs	26/-	
6	Long Brown Envelope	40	pcs	4/-	
7	Folder Long	290	pcs	9/-	
8	LogBook (500 pages)	5	pcs	128/-	
9	Long Arm Fastener	5	boxes	151/-	
10	Short Arm Fastener	5	boxes	41/-	
11	Hard Filer	10	pcs	NA	
***** Nothing Follows*****					
8% VAT Deductible					

Brand and Model: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

I hereby certify that I am in a position to furnish the above articles in quantities above stated except those marked "None". The TERMS AND CONDITIONS specified above are hereby accepted. The quantities shown and prices as quoted above are hereby offered.

MARIBETH BILLETIN  
 Printed Name and Signature of Bidder or Authorized Representative

01-04-2023

Date

Convised by: RONEL P. MAS

02-27-2023