



Republic of the Philippines

EASTERN VISAYAS STATE UNIVERSITY – ORMOC CAMPUS

Ormoc City - 6541



OFFICE OF THE EVSU-OC DIRECTOR

MEMORANDUM

No. 60 s. 2024

TO : **PROF. JOMAR NAVARRO**, Head of MESO
FROM : Campus Director
DATE : 11 April 2024
SUBJECT : **Proper parking area(s) for student vehicles**

Effectively immediately, we will no longer allow student vehicles (cars, motorcycles, and the like) to enter the west wing of EVSU Ormoc Brgy. Don Felipe Larrazabal campus. This is to ensure orderliness in the campus and to keep motor vehicles from distracting classes. For this reason, please do the following immediately:

1. Arrange a parking area for our students (and visitors) near the library;
2. Instruct our security guards to direct our students and visitors on the properly designated parking area(s); and
3. Put a conspicuous sign on the entrance to the west wing of our campus (near the guardhouse) saying that student vehicles are not allowed to enter there.

For your strict compliance.

In the service of God, country, and EVSU,

DR. JEFFRY OCAY

Copy furnished:

- Department and Office Heads
- SSG and SPO
- Guards

EVSU Ormoc Campus: Building Globally Competitive Professionals

Address: Brgy. Don Felipe Larrazabal, Ormoc City, Philippines 6541 – PHILIPPINES | Telefax: +63(53)560-9803 | e-Mail: jeffry.ocay@evsu.edu.ph | Website: <https://ormoc.evsu.edu.ph/>