



Republic of the Philippines

EASTERN VISAYAS STATE UNIVERSITY – ORMOC CAMPUS

Ormoc City - 6541



OFFICE OF THE EVSU-OC DIRECTOR

## MEMORANDUM

No. 56 s. 2024

TO : **PROF. KRITINE LOVELE E. NAVARRETE**  
Head, Extension Services

FROM : Campus Director

DATE : 8 April 2024

SUBJECT : **Cancellation of In-house Review for Extension Project Proposals**

As reiterated many times already, we will not proceed with the scheduled in-house review of our extension project proposals if not all programs have submitted their respective proposals. Since I only received proposals from the Industrial Technology Department on the deadline, 5:00pm, Friday, 5 April 2024, then we will cancel the scheduled in-house review this week.

Please request all academic programs to submit their respective project proposals as soon as possible. Please note that it has been eight (8) months already since I assumed office as Campus Director and until now there is not at least one extension project that has taken off. Please focus on this concern this time.

For your strict compliance.

In the service of God, country, and EVSU,



**DR. JEFFRY OCAY**

Copy furnished:

- Head of Research
- Department Heads
- Academic Programs Coordinators