



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY – ORMOC CAMPUS
Ormoc City, 6541 Leyte

OFFICE OF THE EVSU-OC DIRECTOR

MEMORANDUM

No. 24, s. 2024

TO: DR. BEATRICE D. MABITAD

FROM: Campus Director

DATE: 05 February 2024

SUBJECT: Recall order of designation as Officer-In-Charge (OIC) of EVSU Ormoc

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Please be informed that your designation as OIC-CD of EVSU Ormoc Campus from February 5 to 7, 2024 is recalled due to the canceled official travel of the Campus Director. The Office of the University President issued an advisory to cancel the “Futures Thinking Component 2” from February 5 to 9 in Siargao Islands.

Please be guided accordingly.

BY AUTHORITY OF THE UNIVERSITY PRESIDENT
Per Special Order No. 106, s. 2023


JEFFREY W. OCAAY, PhD
Director of EVSU Ormoc Campus

Copy furnished:

_____ All concerned Personnel
_____ File, Office of EVSU-OC Director