



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY – ORMOC CAMPUS
Ormoc City, 6541 Leyte

OFFICE OF THE EVSU-OC DIRECTOR

MEMORANDUM

No. 20, s. 2024

**TO: Sports Coordinator
Coordinator, Culture and the arts**

FROM: Campus Director

DATE: 23 January 2024


SUBJECT: Updated List of athletes and dancers

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Please submit the abovementioned document to my office, as we will be implementing a 'Permit to Stay' for students who will be on the campus beyond 8:30 pm during weekdays, Saturdays, and Sundays for practice or training. The list shall be considered official and will be attached to the 'Permit to Stay' as a reference for the security guard, indicating who is allowed to stay inside the campus during the mentioned time and days. The deadline for submission is January 25, 2024.

For your guidance and strict compliance.

BY AUTHORITY OF THE UNIVERSITY PRESIDENT
Per Special Order No. 106, s. 2023


JEFFERY V. OCAAY, Ph.D.
Director of EVSU Ormoc Campus

Copy furnished:

_____ Callano, Franz Martin Sports Coordinator
_____ File, Office of EVSU-OC Director