



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY – ORMOC CAMPUS
Ormoc City, 6541 Leyte

OFFICE OF THE EVSU-OC DIRECTOR

MEMORANDUM

No. 10, s. 2024

TO: All Department and Office Heads

FROM: Campus Director

DATE: 17 January 2024

SUBJECT: Submission of initial IPCR for the January to June 2024 rating period

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While the online version of our IPCR is not yet available, I am requiring you and your staff and faculty to submit the hard copy version of it. Please disseminate with your faculty and staff what discussed in our meeting yesterday, especially the fact that they need to submit to my office a partial IPCR which contains their “targets” vis-à-vis the major final outputs (MFOs), and that they shall use a legal-size bond paper.

The deadline for the submission of this document is on Friday, 26, 2024.

My staff will email the soft copy version of the template shortly.

Please be guided accordingly.

BY AUTHORITY OF THE UNIVERSITY PRESIDENT
Per Special Order No. 106, s. 2023


JEFFERY V. OCAAY, PhD
Director of EVSU Ormoc Campus

Copy furnished:

_____ All Department and Office Heads
_____ File, Office of EVSU-OC Director